



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		JBSPM's ARTS AND SCIENCE COLLEGE, PATODA
Name of the head of the Institution		Dr.Sayed S.R.
Designation		Principal(in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+919423471675
Mobile no.		9767008669
Registered Email		drsyedshaukat72@gmail.com
Alternate Email		iqacjbspm@gmail.com
Address		At Post Patoda Tq.Patoda Dist.Beed
City/Town		Patoda
State/UT		Maharashtra
Pincode		414204

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Mr.Kirdak V.G.			
Phone no/Alternate Phone no.		919423471686			
Mobile no.		9890304109			
Registered Email		drsyedshaukat72@gmail.com			
Alternate Email		kirdakvinod@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://jspmpatoda.org/wp-content/uploads/2023/11/2018-2019-AQAR-Accepted-Report.pdf">https://jspmpatoda.org/wp-content/uploads/2023/11/2018-2019-AQAR-Accepted-Report.pdf</a>			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://www.jspmpatoda.org/sites/default/files/upload/Academic-Calendar%202019-20_0.pdf">https://www.jspmpatoda.org/sites/default/files/upload/Academic-Calendar%202019-20_0.pdf</a>			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>No Data Entered/Not Applicable!!!</b>					
6. Date of Establishment of IQAC			04-Jul-2016		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries		

IQAC		
District Disaster Management Camp	21-Sep-2019 02	30
Regular IQAC Meeting	19-Sep-2020 01	10
Rally for collection of fund for Sangali flood affected district.	13-Aug-2019 01	30
AIDS /HIV Check up camp	30-Aug-2019 01	30
Submission of AISHE Report.	23-Dec-2021 02	7
Van Mahotsav scheme of Government of Maharashtra about tree plantation	01-Jul-2019 07	50

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

**Yes**

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

**4**

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

**Yes**

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

**No**

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1.06 teachers have participation in Faculty Development Programme (FDP)  
 2.Considering importance of feedback process, the college has decided to strengthen feedback system and the college has collected feedback from different stakeholders. 3.The teachers have published 9 papers in journal and 9 papers in books. 4.Considering importance of SWAYAM Platform, 1 teacher successfully completed NPTEL Certificate Course. 5.IQAC asked teacher to draw Programme Outcome and course outcome and make aware about it to the students.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Motivate teachers to participate in Faculty Development program (FDP).	06 teachers have participation in Faculty Development Programme (FDP)
To Strengthen feedback System.	Considering importance of feedback process, the college has decided to strengthen feedback system and the college has collected feedback from different stakeholders.
To undertake research related activity.	The teachers have published 9 papers in journal and 9 papers in books.
To motivate teachers participate in SWAYAM Programme.	Considering importance of SWAYAM Platform, 1 teacher successfully completed NPTEL Certificate Course.
To discuss Programme Outcome and Course Outcome	IQAC asked teacher to draw Programme Outcome and course outcome and make aware about it to the students.

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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2021

Date of Submission

23-Dec-2021

**17. Does the Institution have Management Information System ?**

Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The college uses Management Information System (MIS) for various purposes and it helps college to keep its data intact and secure. The college has CMS software, LIBMAN, MKCL, SEVARTH etc. CMS software is used for Admission Process, Receipt, Pay Roll, Account and Audit, Transfer Certificate, Bonafide. CMS software is connected with LAN for easy transfer of data. The college has LIBMAN software for library use. It is used for data entry, catalogue, circulation of books, OPAC, Utilities etc. The college also uses MKCL provided by Parent University for admission process, examination, results, etc. Scholarships are provided to the students by Government of India. Process of all types of schemes of scholarship for student is implemented online through MAHADBT Portal. Due to online process students were easily benefited with the schemes. THE Sevarth is Maharashtra government software used for payment of the employee. Apart from this the college uses various software for submitting data .It helps college to provide data whenever and wherever required. In this way the Management Information System (MIS) is totally adopted for the admission process.</p>
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## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution ensures effective curriculum delivery through a well planned and documented process. The college is affiliated with Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. The affiliating University has prescribes the curricula of all the programs taught in the college. The University will be revises the curricula frequently as per the needs of society, industry and needs of the learners. The college has a role in teaching all programs effectively, completing curricula on time, appointing subject teachers as per the workload, and providing equipment, instruments, apparatus, chemicals, ICT tools, and books. The college prepares academic calendar, teaching Dairy, plan of lectures, examination schedules, field visits, tours, industrial visits, and project report schedules before the commencement of the teaching schedules with the help of various committees constituted for the fulfillment of academic purposes. The teachers prepare a teaching plan (Annual Plans) for the whole academic year in consult with the Principal and University directives. Syllabus is completed within the stipulated time. During the teaching sessions, the students are taught and prepared for the University semester exams as per the Schedule prescribed by the university. The college organizes seminars, conferences, workshops on the current issues for the benefit of the students

and for strengthening the teaching-learning process of the college.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	00	Nil	00	00	00

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	00	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
2	22/06/2019	155
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Nil	0
BA	Nil	0
BA	Nil	0
BA	Nil	0
BA	Nil	0
BA	Nil	0
BA	Nil	0
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No

Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

The college has an effective offline feedback system. At the end academic year, subject wise feedback is obtained from students. The analysis of the feedback is used to improve curriculum enrichment through various activities. Feedback forms are collected from various stakeholder such as students, alumni, and teachers. To obtain the feedback, the committee provides printed forms to the stakeholders and asked the concerned to submit the same to the committee. The Principal, the coordinator IQAC and the members discussed in the meeting. On the basis of feedback evaluation, suggestions are given to concerned teachers. The committee analyses the obtained responses and accordingly the faculty members are made aware about the shortcomings and strengths. On the basis of suggestions from the stakeholders, oral instructions were given to the concern faculty and the administrative staff.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English, Marathi, Hindi,History, Political Science, Sociology, Economics, Public Administration, Geography, Physical Education,	240	147	147
BSc	English, Marathi, Hindi, Chemistry, Physics, Mathematics, Botany, .Zoology,	120	120	120

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**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2019	513	0	13	0	13
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## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	13	5	1	0	7
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has introduced a mentor-mentee system after the first cycle of the assessment and accreditation by the NAAC and effectively implemented it for the benefit of the students. Through this system, student can easily approach to their mentor or mentee and maintain better and effective relationship between teacher and student. All the teachers work as mentors for the students allotted to them. The students must feel free when they are communicating with their mentors. It is a continuous process till the end of an academic year of the student. The aims of the mentor mentee system are: 1) To enhance a teacher-student relationship 2) To improve students' academic performance and attendance. 3) To minimize the student dropout ratio. 4) To monitor the students regularity and discipline. 5) To enable the parents to know about the performance of frequency of their wards. The IQAC has taken the initiative to implement the mentor-mentee system, and the students are allotted to the mentors based on their stream and their core subjects. Each mentor has allocated a group of 30 to 40 students, and they have maintained updated information of each mentee and provide guidance, counseling, and solve their problems whenever required. The mentor has observed that a student's performance is not up-to-the-mark or low performance in this case, the mentor takes the necessary steps and tries to improve their performance in the upcoming examination or activities. Due to this mechanism, the teacher and student relationship significantly improve. The functions of the Mentor-Mentee System done during the academic year: 1. Guidance: The mentor-mentee mechanism guides the students regarding selecting the optional subjects, offering add-on-courses, remedial coaching, and special classes to the advanced learners. 2. Career Counseling: The mentor-mentee mechanism provides career guidance for self employment, entrepreneurship development, participation in NSS, and co-curricular and extra-curricular activities, sports, and cultural activities arranged by the college throughout the academic year. 3. Regular Attendance: The mentor-mentee mechanism provides proper guidance about college attendance and a continuous internal evaluation process.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
513	13	1 : 39

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	13	4	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	00	Nil	00
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ASBA	First Semester	19/10/2019	23/12/2019
BA	ASBA	Third Semester	19/10/2019	23/12/2019
BA	ASBA	Fifth Semester	19/10/2019	23/12/2019
BSc	ASBSc	First Semester	19/10/2019	23/12/2019
BSc	ASBSc	Third Semester	19/10/2019	23/12/2019
BSc	ASBSc	Fifth Semester	19/10/2019	24/12/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Department also measures the academic progress of the students through presentation (PPT), group discussions, home assignments, project making, and class tests. Evaluation and result analysis helps teachers to analyze student progress in specific subject. Parents Teachers meet help us convey these progresses of pupil. Academic feedback system helps us determine the acceptability of syllabus to students. Students are informed in advance for internal assessment patterns like written examination, assignments, seminar and group discussion. The departments display time table for the same on notice boards time to time. Teacher guide students to implement writing skill in answer sheet by adding neat, labeled diagrams. Students are free to ask their queries regarding assessment done and discuss difficulties they face during study.. Departments inform students attendance and academic performance regularly by arranging personal meet with students and their parents. Internal assessment, or curriculum embedded assessment, evaluates what students do when they are in the classroom. Internal assessment serves as basis for conceptual development. Individual departments implement strategy as per the convenience. As a part of university curriculum, the project work of 100 marks last seminars of B.A.T.Y. is made compulsory for all humanities subjects. The students select topic in consultation with the concern teachers and submit it to the department. All these projects are assigned by external examiner and give marks as per the quality content. The project work helps students to inculcate research attitude among them.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The grievances of students regarding the assessment and evaluation process are resolved in steps, first at the institute level and then at University level depending upon the nature and intensity of the grievances. The Controller of examination in consultation with principal resolves it.. In case of evaluation, students are allowed to ask for photo copies of answer sheets on the fixed payment prescribed by affiliating University. The students are also allowed to

ask for reevaluation of answer sheets within fifteen days after the declaration of result. For the University courses the same mechanism is in practice. There are many grievances related to examination form filling at University, Online Form Filling Portal. All these issues are resolved with communications with University authority's. The grievances and queries related to the college faculties are resolved at department level. The issues related to the examination and results are resolved in time. The faculties also resolve some of the minor cases when students come to the respective faculties with the grievances regarding evaluation. The faculties have to show evaluated internal examination answer papers to the students in order to make the examination and the evaluation system transparent. At the institute level a committee is setup to solve the problems faced by the students in the university examination. In this committee C.S. of that year, understudy, clerks, invigilators and supporting staff are appointed. It helps in conducting examination conveniently and easily. This committee is student centric and ensures to solve all the problems of students.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.jspmpatoda.org/sites/default/files/upload/Programm-Outcome%20and-Course-Outcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ASBA	BA	English, Marathi, Hindi, History, Political Science, Sociology, Economics, Public Administration, Geography, Physical Education,	42	39	83.33
ASBSc	BSc	English, Marathi, Hindi, Chemistry, Physics, Mathematics, Botany, Zoology,	54	52	96.29

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://jspmpatoda.org/wp-content/uploads/2023/11/2018-2019-AOAR-Accepted-Report.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Marathi	5	Nil
National	Sociology	3	Nil
National	History	1	Nil
National	Library/ Librarian	2	Nil
National	Economics	2	Nil
<a href="#">View Uploaded File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Marathi	2
Sociology	5
History	1
Library/ Librarian	7
Hindi	6
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Null	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Null	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	5	3	0
Presented papers	6	5	3	0
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NSS	2	38
NSS orientation programme	Dr.BAMU Aurangabad	2	75
Tree Plantation	NSS	2	80
Rally for collection of fund for Sangali flood affected district.	Collector Office Beed and NSS	6	140

District Disaster Management Camp	Collector Office Beed and NSS	2	30
Road Safety Drive	Police Station Patoda and NSS	6	120
New voters registration drive	Election Commission and NSS	2	120
Youth for water conservation	NSS,Dr.BAMU Aurangabad	2	100
Democracy Fortnight	Election Commission and NSS	2	150
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
District Disaster Management Camp	Collector Office Beed and NSS	Nil	2	30
Road Safety Drive	Police Station Patoda and NSS	Nil	6	120
Rally for collection of fund for Sangali flood affected district.	Collector Office Beed and NSS	Nil	6	120
Democracy Fortnight	Election Commission and NSS	Nil	2	150
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
0	0	0	Nil	Nil	0
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nil	0	0
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50000	32932

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN	Partially	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5692	715729	0	0	5692	715729
Reference Books	2134	270411	0	0	2134	270411

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Null

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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	44	21	1	1	1	7	9	100	4
Added	0	0	0	0	0	0	0	0	0
Total	44	21	1	1	1	7	9	100	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	<a href="#">0</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
153061	153061	123795	123795

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college Infrastructure plays vital role in providing quality education. The college has enough space to accommodate all the requirements. There are enough classrooms for routine classes with spacious library, administrative office and other basic facilities as per the university affiliation norms. Internal cleaning of the college building is equally distributed among all the support staff. Both urinals and toilets are also regularly cleaned with proper hygiene. The policies of the college regarding the Infrastructure is very supportive and all inclusive It is based on needs of students and teaching and non- teaching faculty as per the need the, college provides good and sufficient infrastructure. The college is very keen to have the infrastructure utilization to its maximum limit. Various committees are formed to have the proper maintenance of such infrastructural facilities. Classrooms- The class rooms are cleaned on daily basis monitored by in college supervisor. Head of the college,

HODs and Class teachers also monitor the cleanliness and ensure that the cleanliness is maintained in the class rooms. The class rooms in the college are airy and spacious. Laboratory - The college Laboratory equipments are regularly Clean and maintained properly. Every laboratory assistance keeps the record of utilization of equipments, computers and other required material for experiments. IT facilities- The College are all Computer systems, UPS, Software's and Servers are maintained. Library - Librarian with supporting staff has been appointed to maintain library. They focus on the availability and utilization of instructional material in teaching and learning process. Library has an advisory committee appointed by the Principal to monitor the smooth and effective functioning of all the services provided. It also shoulders various responsibilities like finalizing the annual budget, purchase of the reference books, purchase of the text books and some other important books, journals and periodicals, etc. Monthly cleaning of the books and racks is done to preserve them. The academic facilities are maintained by appointed library attendants and peons in the college. Computer Lab - There are total 45 computers in the college. Maintenance of computer is done regularly as per requirement. technical experts looks after the maintenance job, such as updating of operating system, antivirus, software, hardware and technical problems, etc. In case of physical damage we call expert from related agencies. Power back up is provided to the computer systems to use them optimally. The college also provides wifi connectivity service with speed to FTTH 100 MBPS /GBPS broadband leased line BSNL internet facility. Sport Ground - Sport Director of the institute looks after the sports facilities and the activities. Sport Director is responsible for keeping the record of utilization of sport Facilities, activities held, and awards for the students etc. The daily maintenance of physical facilities, i.e., the entire campus, classrooms and laboratories are done by house-keepers.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government of India Scholarship (GoI)	218	29860
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
International Yoga Day	21/06/2019	85	NSS
International Hindi Day	09/01/2020	46	Department of Hindi
Marathi language glory day	27/02/2019	56	Department of Marahi

ICT Teaching and Learning Programme	14/02/2020	120	Department of Computer Science
Guest lecture in Marathi	01/12/2019	15	Department of Marathi
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Placement Camp on Competitive Examination	109	109	8	8
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
P.V.P. College Patoda	36	36	P.V.P. College Patoda	36	36
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	13	BA	All Department	VP College, Patoda	MA
2019	5	BSc	Chemistry, Microbiology	VP College, Patoda	MSc
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	5
Any Other	36
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Youth Festival	University	15
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	1	National	1	Nill	00	Shaikh Salman Shaukat
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are represented on following committees: 1.College Development Committee 2.Internal Quality Assurance Cell

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two Alumni meetings were conducted.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal is the constitutional head of the College. They have interacts with Regulatory Bodies, Government, Society Media, Alumni. As per every Year's work is beginning of academic year, new committees are formed under the guidance of Principal. Principal of the college distributes the various Committees among the teachers. The head of the committees take various decisions about various activities and program to be organize by the committee.

The college adopts decentralized administrative policy. The teaching and Non-teaching staff participates in decision making and allots the work of various committees accordingly. Students' representative is appointed on IQAC committee by the Principal. The students representative take part in the meeting of IQAC and convey students problem, if any. Also give suggestions about quality curricular,co-curricular activities. Two practices of decentralization and participative management are as follows: 1) Academic work is supervised under the observation of IQAC. The co- coordinator of IQAC keeps the regular follow up of various committees. Also he visits various department of the College for its overall work. To check the daily teaching diaries by the Principal. 2) The administrative work is supervised by Office Superintendent ( O.S.). All work is divided into various, windows i.e. admission fees, examination fees bonafide - leaving certificate, scholarship, various type of payment, funding from UGC, funding from any other agencies etc. Daily fees report is generated by non-teaching staff and submitted to Principal by through office superintendent daily. Principal remarks the recommendation, whereas necessary. Every employee who is working in which especially window to be changed every year. So ultimately every employee of the non-teaching staff must know the work of all windows. Any time employee's window can be changed in emergency. For the facility of the students at every place sinning boards have been directed properly. Students find it easy to contact proper person for his / her work. Students also use of suggestion box as well as they have also contact the students representative to make their complaints. However the students participate actively in the governance of the various activities on the campus. Not only a student is a nominated member of IQAC but also they have contributed various students committees i.e. students council, class committee, NSS, Vishakha Committee, Cultural Committee, sports committee, etc. where various decisions are taken by the students and endorsed by the management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College is affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. We follow the syllabus prescribed by the University. The teachers of the college work as BOS Member for designing curriculum.
Teaching and Learning	The employees of the institution are appointed according to Rules Regulations of Government Maharashtra, norms of University Grants Commission ,New Delhi. Policies and workload sanctioned by University and Office of The Joint Director, Higher Education, Aurangabad. College prepare time table and teachers prepared their individual timetable and follows throughout the year. Information and communication technology (ICT) based teaching is promoted. The College conducts tests, tutorials and Projects of the students. Actual teaching according to annual

planning is maintained in teaching diary. The same is reported to Principal through monthly reports. The teaching work done with innovative teaching aids. Teaching learning process is monitored by Principal and IQAC Coordinator. Teachers performance is reported in Performance Based Appraisal System (PBAS) and Academic Performance Indicators (API).

**Examination and Evaluation**

Examinations are conducted as per University schedule. Internal assessments, practical, projects, tests-tutorials are taken by the College. At the beginning of the academic year examination committee formed by the Principal. Chief Superintendent, Under Study and Supports staffs, Peons, Water Boys, Sweepers are appointed for the conducting university examinations. Joint Chief Superintendent (JCS) and Vigilance Squad appointed by University for smooth conducting of the entire examination process. They check and control malpractices and unfair means. After the examination teachers joined for assessment work at District Centre Assessment Scheme. (D-CAS). And university declares result.

**Research and Development**

The college has research committee it motives teachers to participate in seminars conferences, workshop, faculty development programs as well as it motives to undertake research activates as writing research papers in journals, books etc. and the teachers of the college participate in above mention activates throughout the year and up skill their research in different field.

**Human Resource Management**

The Management of the College recruits employees regularly as per Government of Maharashtra and University Grants Commission norms. The College treats the teachers in respectful manner keeping in view the dignity of the teachers. The College provides facilities to them for better workplace as well as the College take care of its non-teaching staff.

**Library, ICT and Physical Infrastructure / Instrumentation**

A library is the soul of an educational institute. The college library well stocked. Total area of library is 625sq./ft. it has approximately 7826 books covering all most all aspects of arts and science

and even for pleasure reading and motivation. The college provides a well equipped computer lab. Computer lab is equipped with servers, computers, internet connectivity printer, scanner and photocopier machine. Computers and internet facilities are available for the students and teachers. The college has classroom with LCD Projector facilities. The college infrastructure plays a vital role in providing quality education. There are optimum infrastructure facilities available for routine. Internal cleaning of the college building is equally distributed among all the support staff. Both urinals and toilets are also regularly cleaned with proper hygiene. Every year, the instruments, chemicals and other material in science laboratories are updated. There are 100 various trees in the campus. CCTV is installed for security and monitoring. A generator is available for uninterruptable power supply.

#### Admission of Students

Admission to various programmes and courses are based on Government reservation policies and University norms. Various scholarships and free ships are available to the students. Admissions to girl students are promoted as gender sensitization. Physically challenged students and sportsmen are provided special concession. Unique id number is given to every admitted student. At the beginning of Academic Year faculty wise and class wise admission committee formed under guidance of the Principal. Members of the committee provide proper counseling to the students regarding choice of programmes (faculty) and course (subjects). Admission process completed online (MKCL Software and CMS (Master Software Nagpur) with submission of required documents. Students are given unique ID. Eligibility process is followed after admission. Students get permanent Registration Number (PRN) from Dr. Babasaheb Ambedkar Marathwada University Aurangabad on online system. Students can check their admission status online on University website. Personal data of students like category, subjects, address, date of birth and subject wise marks is uploaded on university web portal. Any

	students can download the same as per requirement. bonafide and character certificate can be given to students by MKCL Software online. On college portal students get facilities membership card. Students can visit college websites for various programmers, activities, courses and fess structure.
Industry Interaction / Collaboration	The college is situated in the rural area as well as non industrial zone there is little scope for industry interaction. The College organizes study tours and filed visits to these industries so that our students can get an idea about the actual working.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College Development Committee (CDC), is an apex body of college. Discuss the activities to be carried out by the college it the meeting and the same is conveys to the Principal of the college. The concern window maintains the all accounts it the Cash and Ledger books as well as the same is also maintained in Computer with CMS (Master Software Nagpur) operating system.
Administration	Administration is run through various software of the university and government of Maharashtra. The college uses CMS software for administrative work.
Finance and Accounts	All the fees collected and audit is done with the help of CMS software. Students are given receipts and the counter signature is kept with the clerk in hard copy. College has purchased own Office Automation Software (CMS) with a unique license copy and login ID. Examination fees, tuition fees and other fees are collected through cash.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	Nill	Nill	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for

teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Scholarship Training at Ananadarao Dhonde College, Ashti	16/09/2019	16/09/2019	Nil	1
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Annual Refresher Programme in English Language Teaching UGC-HRDC SWAYAM ARPIT Gujrat University	1	01/10/2019	31/12/2019	120
Enhancing Soft Skills and Personality SWAYAM NPTEL Online Certification (MOOC)	1	01/02/2019	30/04/2019	60
The Psychology of Language , SWAYAM NPTEL	1	01/07/2019	30/09/2019	60
6th Online Short Term Course on E-content Development	1	14/04/2020	20/05/2020	07
Research Methodology in Humanities	1	26/05/2020	30/05/2020	05
National Level Five Days	1	02/12/2019	06/12/2019	05

Training Program on Library Automation and Digtization				
Refresher Course in Human Rights and Social Inclusion, Dr.BAMU, Aurangabad	1	16/12/2019	27/12/2019	11
Five Days Online FDP on Experimental Learning Methodology- Gandhijis Nai Talim, MHRD, Gov. of India	1	11/05/2020	15/05/2020	05
Short Term Course on Applied Yoga: Stress Management, HRDC, Dr.HG University, Sagar, MP	1	01/11/2019	07/11/2019	07
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	13	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Jaibhawani Shikshan Prasarak Mandal, Georai Dist Beed is established in 1974. The executive body's tenure is five years as per government rules. The President, Vice President, Secretary, Joint secretary, Treasurer, Directors have their valuable contribution in decision making. All main decisions are discussed in general meeting and resolution is finalized with majority. Principal communicates the</p>	<p>Jaibhawani Shikshan Prasarak Mandal, Georai Dist Beed is established in 1974. The executive body's tenure is five years as per government rules. The President, Vice President, Secretary, Joint secretary, Treasurer, Directors have their valuable contribution in decision making. All main decisions are discussed in general meeting and resolution is finalized with majority. Principal communicates the</p>	<p>Scholarship, Career Guidance, Competitive Guidance.</p>

resolutions and the main decisions regarding new programmes develop the infrastructures and perspective plan. The college has constituted various committees as follows for administrative academic functioning. - College Development committee (CDC) - objective: To run the college as per government norms. - Internal Quality Assurance Committee (IQAC) : objective: to improve the quality in teaching - learning process. - University Grant Committee : Objective: proper utilization of UGC grants. - College admission committee: Objective - To complete the admission process of all students systematically. - Examination committee : Objective - To conduct the Internal as well as university Examinations Smoothly. - Research committee : Objective - To encourage the teachers for doing research. - Sports Committee : Objective -To Create the atmosphere of sports. - NSS Advisory Committee : Objective - to help Programme Officer for conducting society relevant activities. - Women's Hostel committee : To Cooperate the girl student for getting admission in Hostel. - Discipline Committee : Objective - To attend the students grievances and recommend suitable redressal measures and to ensure overall discipline. - Student welfare committee : Objective - To work about

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student welfare. -  
Perspective plan  
committee : Objective -  
Draw to outline the  
growth trajectory in the  
next five years.

student welfare. -  
Perspective plan  
committee : Objective -  
Draw to outline the  
growth trajectory in the  
next five years.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College undergoes regular Internal annual audit. There is a mechanism for internal audit. The internal audit is regularly completed by the senior most members of non- teaching staff of the college and he submits the reports to principal through Office Superintendent for the verification. Various funds received by the College, students, fees, Salary grant, Daily expenses are properly d maintained in respective head: Grants received by the UGC are utilized in time for the purpose meant for. Duly Completed Utilization reports are forwarded to UGC. IQAC plays vital role in sending proposals to various agencies like, RUSA, UGC, NAAC. Principal finally verify the entire audit statements. Internal audit is done annually by P.H. Nahar Co. Beed. External audit is done every five years by senior is done every five years by senior Auditor, Higher Education, Aurangabad Division, Government of Maharashtra.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	0
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent - teacher meet was organised on 15/02/2020.
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6.5.3 – Development programmes for support staff (at least three)

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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.The college is transferred from rented building to its own campus.  
2.Reference books have been increased as per need. 3.Initiative is taken to improve students communication skills, group discussion skills and interview techniques through English Department. Project writing is encouraged through social sciences subjects like Sociology, Political Science, History , Geography, Physical Education and languages like English, Marathi, and Hindi.

### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	District Disaster Management Camp	20/09/2020	20/09/2020	21/09/2020	30
2020	Submission of AISHE Report.	23/12/2021	23/12/2021	23/12/2021	7
2019	Rally for collection of fund for Sangali flood affected district.	13/08/2019	13/08/2019	13/08/2019	50

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Savitribai Phule Birth Anniversary	03/01/2020	03/01/2020	19	17
International Women Day	08/03/2020	08/03/2020	30	16

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college has initiated green campus drive on college campus. We planted 157 saplings in the 2019-2020. The college uses LED bulb for energy conservation. The college has Green Audit, Energy Audit and Environmental Audit.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	Nil	01/07/2019	07	Van Mahostav Birth Anniversary of Vasant Rao Naik	Importance of tree	50
2019	Nil	Nil	01/08/2019	15	Organization of cleanliness drive	Importance of cleanliness	70
2019	Nil	Nil	13/08/2019	01	Rally for collection of fund for Sangali flood affected district.	Help to flood affected people	120
2019	Nil	Nil	23/08/2019	01	Dr. BAMU Foundation Day	Importance of education	65
2019	Nil	Nil	14/09/2019	01	Hindi Day	Importance of Hindi	84
2019	Nil	Nil	24/11/2019	01	NSS Day	Role of NSS in the development of youth	70

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teachers	15/06/2019	<ul style="list-style-type: none"> <li>• Perform their duties of teaching, tutorials, practical seminars and research work conscientiously and with dedication.</li> <li>• Discourage and not indulge in plagiarism and other non-ethical behavior in teaching and research.</li> <li>• Abide by the Act, Statute and Ordinance of the</li> </ul>

		<p>University and respect parent institute's vision, mission, cultural practices and tradition.</p> <ul style="list-style-type: none"> <li>• Participate in extension, co-curricular and extra-curricular activities, including the community services.</li> <li>• Respect the rights and dignity of the students and allow them to express.</li> <li>• Be available to the students even beyond their class hours and guide them.</li> <li>• Speak respectfully to other teachers and render assistance for professional betterment.</li> <li>• Cooperate with authorities for the betterment of the institution keeping in view the dignity of the profession.</li> <li>• Organize parents meetings and communicate with the parents about the progress of their wards.</li> </ul>
<p>Code of Conduct for Librarian</p>	<p>15/06/2019</p>	<ul style="list-style-type: none"> <li>• Prepare and issue Library cards to students and staff.</li> <li>• Maintain follow up of return of books issued to students and staff.</li> <li>• Maintain fine collection register and instruct students to deposit the fine.</li> <li>• Display cover page of the new arrivals books and journals.</li> <li>• Receive international journals and magazines and highlight important articles and news.</li> <li>• Maintain the day wise records of visits of faculty members in library.</li> <li>• Display of newspaper cuttings on education/social matters on notice board.</li> <li>• Submit list of demands of books from staff to the principal for further procurement.</li> <li>• Ensure discipline of the</li> </ul>

		<p>students in the library.</p> <ul style="list-style-type: none"> <li>• Regularly undertake binding of books which are damaged.</li> <li>• Any other matter assigned by Principal from time to time.</li> <li>• Initiate and record all correspondence and put up the same to Principal/HOD and section heads.</li> <li>• Librarian will be responsible for all the matters assigned to establishment section, students section, stores section, maintenance section and security section.</li> </ul>
Code of Conduct for Alumni	15/06/2019	<ul style="list-style-type: none"> <li>• Attend maximum meeting organized by Alumni association the college.</li> <li>• Participate actively in the projects run by college.</li> <li>• Forward suggestions and recommendations for betterment of the institute.</li> <li>• Use polite language an approach in the meetings.</li> </ul>
Code of Conduct for Support Staff	15/06/2019	<ul style="list-style-type: none"> <li>• The support staff should acquaint themselves with the college policies and adhere to them to their best ability.</li> <li>• Each of them should perform their duties which have been assigned to them sincerely and diligently as well as with accountability.</li> <li>• They should not hamper the functioning of the college by engaging themselves in any political activities.</li> <li>• They should not engage in remarks or behavior that might be considered disrespectful to their nonteaching colleagues, teaching staff or students.</li> </ul>
Code of Conduct for the Students	15/06/2019	<ul style="list-style-type: none"> <li>• Enrolled students should submit the required documents in</li> </ul>

time. • Students should present in person in college for Hall-Ticket, Mark-sheet, L.C./T.C. Degree and other required certificates. • Carry valid identity cards in the college or at any other place where they represent themselves as college student. • Behave in a disciplined manner in the classroom and in the premises. • Report to the Principal, Department Heads or their Mentors regarding their queries, doubts, difficulties and problems if any. • Uphold the dignity of the college and behave accordingly. • Maintain eco-friendly campus and infrastructure of the college. • Park vehicles properly locked in the parking area of college.

- First day of every month will be a No Vehicle Day.
- Student must not bring outsider students without permission from the Principal or concerned authority.
- Social gathering and any similar programs / functions which are likely to disturb the academic atmosphere in the college campus will not be permitted.
- Ragging is strictly prohibited in the college premises and outside. Students indulging in it will be punished as per circular "UGC Regulation No. f-1-8/2006 (CPII) 4th March 2008 No. 170.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	16/06/2019	26/06/2019	49
Clean India Campaign	01/09/2019	15/09/2019	75

Disaster Management Campaign	20/11/2019	20/11/2019	30
Reading Inspiration Day	15/10/2019	15/10/2019	55
Indian Constitution Day	26/11/2019	26/11/2019	29
AIDS awareness program	01/12/2019	01/12/2019	64
Road Safety Campaign	18/01/2020	18/01/2020	105
Voter Awareness Programm	26/01/2020	26/01/2020	95
Work at Covid-19 check post	03/05/2020	08/05/2020	6
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree plantation drive on college campus. 2. Smoking is prohibited on college campus. 3. Students are encouraged to use public transportation for travelling. 4. LED lights are used in the college. 5. Students are motivated not to plastic bags on college campus.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

1) Title of the practice. Hanging Craft 2) Objectives of the practice. 1. To increase thinking power of students. 2. To reduce class room plastic waste. 3. To Save money 4. To impart self making happiness. 3) The context. Students see waste material around the college and they collect material like clothes, used pens, used refills, different seeds, pencils, rough notebook covers ,colour matchbox, wooden box, different coloured seeds, plant leaves etc. By using all these waste material, it is decided to reuse it and make something beautiful by using imagination. 4) The practice. Initially making the layout of the given hanging craft and then design over it using available collected waste material staking over it by paper cloth with the help of gum and fevicol and designing attractive manner with required shape and they make attract to buy using attractive cloth by using trades small seeds over it. The available waste material can be sticks with on paper, cloths with the help of gum or fevicol in design manner and makes that object with proper manner. 5) Evidence of success. From this practical work student provide community work. Effect and self-made adjectives happiness also they save money and time with increasing thinking power. 6) Problems encountered and resources required - The class room waste is delicate and hence it is important to handle it carefully. This waste is no attractive to make it attractive with other support ting materials. 7) Notes:- (Optional) 2.Title of the Practice: Green Initiative program on the college campus 2. Objectives of the Practice: 1) To balance environment by making campus green 2) To increase resilience of eco system 3) Help to minimize climate change effect as a small effort 4) To reduce pollution in the year and conserve vegetation 5) To inculcate environmental awareness among students. Buy people and government time to adopt to changing condition To reduce pollution in the year and conserve vegetation To make student and faith as an about important environment. 3. The Context: Human life is completely dependent on nature. Trees are an important element of nature. Earths atmosphere and natures cycles are balanced by trees and human life is what it is by trees. So there are many benefits of planting trees in the college premises. Trees are friends

of human being. We get fruits, flowers , shadow from the tree and it is used by students, teachers, other employees . The tree keeps the atmosphere cool, pollution is reduced, soil and water are conserved, birds and animals are also benefited and therefore considering all such benefits the college has deliberately chosen this practice on the college campus. 4) The Practice: We deliberately planted some trees while planting trees in the college premises. It contains Pimpal, Jackfruit, Mango, Tamarind, Coconut, Amla, Neem, ALmond, Gulmohar, Karanji, Ashoka, Funus, Liu Chiku and other various types of flowers plants have been planted. Jambul, Mango, Tamarind, Amla, Fanas, Chikku Peru, these fruit trees have been planted. If possible fruit will be used for the financial benefit of the college in the future and the phulzada includes paper flowers of various colors, roses, Kaner, Jaswand, Chafa, Parijat, Z. Sonchafa trees are planted. This definitely adds to the camaraderie of the college. Some of the trees will definitely be used as forest medicine. 5. Evidence of Success: 490 trees have been planted in the college premises during the period 2014-2015 to 2021-2022. All plants are alive. These trees are growing well. Today it is used by college students, teachers, and other staff. It is also beneficial for birds too. Due to this, the air in the area remains cool and the amount of pollution is reduced. It has helped drain the rain water in the college area. So here the water level of the cupola has fallen. 6) Problems Encountered and Resources Required: The college falls in a fertile shade region so we have planted around 410 trees to create a climate where rainfall is moderate. During this period, mainly two issues had to be met is that it was a challenge to keep the trees alive in summer so the tree trunks were covered with chaff. The trees have been revived by supplying water through tankers. A lot of efforts had to be made for safety.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.jspmpatoda.org/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college did a good work in the worst situation of Covid-19. Teachers of the college participated in Covid work assigned by the Tahasildar. Teachers extend their hand in supplying grocery material to people in the city when they were not allow to go out. The college organised corona check up camp at the college with the help of PHC, Patoda

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

1.To strengthen online teaching learning process. 2.To make aware every stakeholder about Covid-19. 3.To organize webinar. 4.To organize Covid-19 vaccination camp, health checkup camp. 5.To conduct Academic and Administrative Audit.